

MILLSTONE TOWNSHIP
OPEN SPACE & FARMLAND PRESERVATION COUNCIL
Meeting Minutes for Thursday, April 23, 2015
215 Millstone Road, Millstone Twp, NJ 08535

Ms. Siedman called the meeting to order at 7:36 pm.

The Secretary read the Adequate Notice.

Roll Call

Present: (7) Bailey, Denardo, Kozak, Kuczinski, Marra, Morelli, Siedman

Absent: (4) Asprocolas, Butch, Romano, Schloss

Public Comment Session: Opened and closed at 7:37 pm with no public in attendance.

Approval of Minutes

A Motion to approve the February 26, 2015, minutes was made by Mr. Marra with a Second offered by Mr. Denardo. No discussion. Roll call vote:

AYES: (5) Marra, Denardo, Bailey, Kuczinski, Morelli

NAYS: (0)

ABSTAIN: (0)

Correspondence

- **DEP News Release dated 3/4/15:** DEP Now Accepting Applications for Recreational Trail Grants. The grant application deadline is 4/30/15. The Township has been alternating the submission of grant applications with the Millstone Trailblazers. The Secretary reviewed previous trail grant applications and grant awards:
 - 2007: The Millstone Trailblazers received a \$25,000 grant award.
 - 2008: The Township was awarded a \$25,000 grant for the Perrineville West Trail Project; the project is complete and the Township received the \$25,000 reimbursement.
 - 2010: The Millstone Trailblazers, Inc. was awarded a \$25,000 grant for the Mine Hills Trail Project.
 - 2011: The Township was awarded a \$22,900 grant for the Doctors Creek Trail Loop. Supplies have been purchased but the status of the project is not known. Ms. Morelli suggested that the Secretary contact the president of the Trailblazers, Mark Blackwell, for information regarding the status of the trail work.
 - 2012 & 2013: The Trailblazers submitted applications for the Red Valley Trail Loop; neither application was awarded.
 - 2014: The Township did not submit a grant and there is no record on file of a grant application submitted by the Trailblazers.

Ms. Siedman explained that she is reviewing items that have been listed on the agenda and would like to remove any old items that are no longer pertinent to the meeting. Council members also discussed monitoring and maintenance of trails.

- **Amanda Brockwell, email dated 4/21/15,** stating that she is leaving the Monmouth County Agriculture Development Board and is moving to the Monmouth Conservation Foundation effective 4/30/15. Harriet Honigfeld will be replacing Ms. Brockwell as the Township's contact for farmland preservation going forward.

Old Business

- **Trails:** Trails were discussed under correspondence.
- **Monmouth County Municipal Open Space Grant Application - Millstone Park Phase 1 Development:** Nothing new to report.
- **Goals:** Council members discussed the status of funds that the State owes for properties that have closed. The Secretary will follow up with the State to determine if there is anything the Township needs to do to recoup funds. Mr. Denardo suggested that this be done in the form of letters rather than phone calls.
- **Municipal Farmland Preservation Process Document Update:** The Ag Council's responsibilities need to be included in the document but the process will not change.

New Business

- **Monmouth County Municipal Open Space Grant #12-04,** Baird Homestead Project: Mr. Kuczinski explained that project updates in writing have been requested but have not been received. Ms. Kozak explained that her son has completed his Eagle Scout project at the Baird Homestead. The project consisted of refurbishing the well located next to the house.
- **Addition to Perrineville Lake Park:** Block 13, Lot 1.02; 8.39 ac (Baranowitz). The article that appeared in the 35/15 edition of the Examiner was distributed for Council review.

Events

- **2015 Clambake Fundraiser:** Sunday, June 7, at Wagner Farm Park. Sponsor letters were mailed during the first week of April. Sponsorship donations are currently at \$3,900. The advertisement for ticket sales will be posted on the Township website, the PEG channel, will appear in the calendar sections of the Examiner and Windsor-Hights Herald and will be posted in the Township's May newsletter which will be inserted in the May 6th edition of the Examiner.
- **Millstone Day** will be held on Sunday, September 13, at Frogbridge Day Camp. An information table is usually set up in coordination with other groups such as the Ag Council, Trailblazers, Historic Commission and the *Friends* non-profit group because various members belong to more than one on these groups.

Committee Reports

- **Finance:** The March Open Space Trust activity report has not been received from the Finance department due to an issue with the server being down at the municipal building.
- **Public Relations/Publications:** There is no newsletter planned at this time. The Secretary is handling all advertising and public relations regarding the Clambake. Mr. Kuczinski asked Council members about holding a seminar to let the public know what the Open Space Council does and how the preservation of open space benefits residents. The Open Space Council has a webpage on the Township's website which contains the Council's mission statement.
- **Legislative Awareness:** No discussion due to Mr. Romano's absence.
- **Stewardship:** Ms. Siedman has walked trails that are on Township open space property but has not monitored Township trail easements. Ms. Siedman will send an email to Ms. D'Andrea regarding the status of the stewardship program. Council members discussed the condition of trails and responsibility of trail maintenance. There has not been a stewardship meeting in quite some time.
- **Review Planning Board and Board of Adjustment Applications:** Mr. Bailey explained that the Perl Acres South Planning Board application has been extended to

December 19th to accommodate the State Green Acres program acquisition process. Mr. Bailey also discussed BoA applications for accessory structures that exceed the permitted size of 900 square feet. Mr. Kuczinski discussed a proposed ordinance regarding architectural standards for accessory structures.

Mr. Bailey informed Council members that the Princeton Packet publications have consolidated their newspapers and The Messenger Press will no longer be published. The Planning Board agreed at their April 22nd meeting to solely use the Asbury Park Press for legal notices. Mr. Denardo made a Motion and a Second was offered by Mr. Bailey. Roll call vote:

AYES: (7) Denardo, Bailey, Kozak, Kuczinski, Marra, Morelli, Siedman

NAYS: (0)

ABSTAIN: (0)

At 8:17 pm a Motion was made by Mr. Kuczinski with a Second offered by Mr. Denardo and by unanimous vote the Council moved to executive session.

At 8:30 pm the Council returned to regular session. Having no further business to discuss, a Motion to adjourn was made by Mr. Denardo with a Second offered by Mr. Bailey and by unanimous vote the meeting adjourned at 8:30 pm.

Respectfully submitted,

Lorraine Maher
Council Secretary